

## Marshfield Planning Commission Meeting Minutes

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7:00 p.m. • Thursday, October 24, 2013 • Old School House Common

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Members present: Julie Medose, Jon Groveman, Faeterri Silver, Michael Schumacher, and Melissa Seifert. Member absent: Bob Light. Guest: Rich Baker, John and Jenny Warshow. Also present: Barbara Burkhalter (recording secretary).

Jon called the meeting to order at 7:10 p.m. The members reviewed and approved the minutes of meetings dated October 3, 2013.

### **1. Hearing on Subdivision Bylaw Amendments**

Jon gave a brief summary of what had been done, explaining how the proposed procedural changes would make the subdivision review process more streamlined, give more help and information to the applicants (so that they know everything they need to do and different things that might have to be addressed), promote intelligent design, and increase user-friendliness for the applicant and clear measures for the Development Review Board. The Planning Commission went through the drafted changes, briefly explaining them to the guests (everything discussed has already been included in the minutes from meetings over the last several months). The hearing was then opened up for public comment. Rich Baker suggested the PC look at the minimum alterations criteria, the Site Plan Review deemed approval period and to consider defining open fields.

The next meeting is Thursday, November 7, 2013; the PC will talk about the comments and work on any minor adjustments that need to be made.

The meeting was adjourned at 8:51 p.m.

Respectfully submitted,  
Barbara S. Burkhalter

***Final***  
***Approved November 7, 2013***