

## Marshfield Planning Commission Meeting Minutes

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7:00 p.m. • Thursday, October 18, 2012 • Old School House Common

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Members present: Jon Groveman, Rich Baker, Julie Medose, Michael Schumacher, and Faeterri Silver. Member absent: Bob Light. Guests present: none. Also present: Barbara Burkhalter, recording secretary.

Jon called the meeting to order at 7:09 p.m.

The Central Vermont Regional Planning Commission (CVRPC) will be holding an approval hearing for the Marshfield Town Plan on Thursday, December 6<sup>th</sup> at 4:00 p.m.; Michael will attend this meeting. On Tuesday, December 11<sup>th</sup> at 7:30 p.m. the CVRPC will hold another approval hearing and make recommendations; all PC members have been asked to attend this meeting.

The CVCPRP is also working with central Vermont towns to conduct Enhanced Consultations. In general, the consultation process involves a discussion of important local and regional issues, local planning and training needs, new statutory requirements, planning programs and opportunities available through CVRPC, and, importantly, consideration of how effectively the municipal plan addresses Vermont's statutory planning goals. A member of their staff would like to attend a PC meeting and go through the Enhanced Consultation Review with the PC and Selectboard.

### 1. Regional Planning Commission Report

None.

### 2. Zoning Administrator's Report

None.

### 3. Review and discuss revisions to subdivision regulations

The procedural and zoning changes have to get nailed down. There is no advantage to rushing this and getting a vote on Town Meeting Day 2013. Voting on zoning has to be by Australian ballot (open all day). The PC continued their discussion about holding public forums on zoning changes and how to get the townspeople interested in attending these informational meetings. Outreach ideas include notices in Field Notes and local newspapers, a table set up on Election Day, and handing out flyers at Town Meeting. Julie will draft the Zoning and Planning section for the Town Report (PC to review on December 6<sup>th</sup>), highlighting what has been done, what the PC is proposing and notification of the forums. The forums will be broken down into different topics: 1. Subdivision changes, 2. Forest district and 3. Village; these will be presented at their own meeting along with two or three alternative ideas and questions for townspeople. The PC would like to prepare new maps for these meetings; there is money in the Town budget set aside for professional services for the DRB; Jon will speak to the Selectboard about using this for the new maps.

Rich went through the Town Plan and highlighted and reviewed the sections that dealt strictly with the PC. There are several points to further discuss.

Jon reviewed the list of things to be done. Michael will review and rewrite the survey, incorporating questions that will be presented at the forums. Subdivision changes need to be finished in the next meeting or two (by end of the year), forest district (November 15<sup>th</sup>), Village Zoning needs to be reviewed, and district boundary adjustments need to be discussed. The PC needs to come up with a plan on how to set up the forums and when to have them. The PC would like the DRB to attend these forums.

The December 20<sup>th</sup> meeting will be canceled.

The Planning Commission members reviewed and approved the minutes of meeting dated October 3, 2012.

The meeting was adjourned at 8:54 p.m.

Respectfully submitted,  
Barbara S. Burkhalter

*Final*  
*Approved November 15, 2012*