

Marshfield Planning Commission Meeting Minutes

7:00 p.m. • Thursday, June 19, 2014 • Old School House Common

Members present: Jon Groveman, Michael Schumacher, Faeterri Silver, Bob Light, and Melissa Seifert. Also present: Barbara Burkhalter.

Jon called the meeting to order at 7:00 p.m. The members reviewed and approved the minutes of meeting dated June 5, 2014.

1. New Open Meeting Law Requirements

Vermont's Open Meeting Law was amended and will go into effect on July 1, 2014. The members reviewed and discussed the new requirements.

2. Survey

The tax bills will be mailed out during the first week of July, so Bobbi needs the survey by July 1st; the survey has been finalized and Faeterri will email it to her.

3. Zoning Administrator's Report

The ZA summarized the Maplefields, Farnham and Holms hearings.

4. Central Vermont Regional Planning Commission (CVRPC)

Faeterri attended a meeting on June 10th. All the vacancies on the executive committee have been filled. The timeline for the Regional Plan was revised.

Jon received an email from Stephanie with the Village Center Designation Application. She also sent information for the Municipal Planning Grants (which are available for a variety of activities – the theme is “projects that will promote a compact village center with surrounding rural countryside”) and said they would help the PC fill it out. The deadline is the end of September and they will be awarded in December. The members will look at the work plan and see if this fits into it. Jon will dig out the grant application the PC worked on a few years ago.

5. Subdivision Process Forms

The members reviewed and finalized the subdivision guidance documents.

6. Set Summer Schedule/Meetings with DRB/CC

The July 3rd meeting will be moved to July 10th (Jon will invite the DRB to attend, so they can go over the subdivision application and discuss zoning issues). The July 17th and August 7th meetings are canceled and the regular schedule will resume on August 21st.

7. Other

The Conservation Committee would like to meet with the PC again to work on the natural resources pamphlet. Jon will email them and point them towards the natural resources protection section of the zoning laws. The next meeting will be on July 10, 2014. The meeting was adjourned at 8:44 p.m.

Respectfully submitted,
Barbara Burkhalter
Final
Approved July 10, 2014