

SELECTBOARD MEETING MINUTES

Tuesday, June 5, 2018, 5:30 p.m, Old Schoolhouse Common

Present: Selectboard members Richard Baker, Laurie Colgan and Christopher Martin; Town Staff: Tim Ksepka (Road Crew), Shane Brickey (Road Crew) and Bob Light (Zoning Administrator)
Visitors: Jonathan Williams (Planning Commission)

At 5:30 p.m. the meeting was called to order by Chair Chris Martin

Changes or additions to the agenda: Liebold cattle, Noise from truck backup alarms at garage

Public Comment: None

Review and Approval of Minutes: The Board approved the minutes of the May 15 and May 22, 2018 Selectboard meetings.

Noise from Truck Backup Alarms at Garage: Lawrence Black contacted the town offices to complain about the noise of the backup alarms on town trucks and machinery. The backup alarms are required for safe operations and have been in use for many years. The alarm sound on the new machinery may be a different pitch or loudness than some of the older equipment. The road crew staff will check to see if there is a way to change the pitch or overall loudness of the alarms while still meeting the safety requirements. They will report back to the Selectboard.

Executive Session: The Selectboard went into executive session from 5:45 to 6:20 to discuss personnel issues.

Special Meeting: The Selectboard scheduled a special meeting for June 7, 2018 at 7:30 am to review the offers for the positions of the Road Foreman and Assistant Road Foreman.

Highway Department Issues: Additional sand will need to be stockpiled for next winter. The Road Foreman will work with the Town Clerk to determine how much additional sand and other materials are required and can be purchased from the current budget. Staff will report back to the Selectboard regarding additional purchases.

The Town can purchase salt through the state bid process. The Town has not done this in the past. There was no interest in pursuing this for the 2018-19 winter.

Based upon the traffic study it appears that School Street may meet the criteria for reclassification from Class 3 to Class 2. The Town Clerk will review what paperwork must be completed to process this change with VTRANS.

A request was made for a Hidden Driveway sign on Calais Road. The sign was a requirement of a driveway permit. Chris moved that the Town charge the property owner for the sign and post and

that the Town will install the sign at no cost. Motion passed unanimously.

A quote was received for adding white line striping along Cabot Road. The striping was recommended as part of a road safety study. Jonathan Williams, who lives on the road, stated he supported the adding the striping. Rich moved to approve the striping quote. Motion passed unanimously. It was also recommended that there be consideration in next year's budget to install a permanent speed monitoring sign on Cabot Road as you enter the village.

The Selectboard reviewed the request to become part of the Resilient Rights of Way project. No Town funds are required. The Selectboard approved becoming involved with the project. Rich will follow up with this project. A committee will be formed consisting of Rich, one Conservation member and one member at-large.

Bunker Hill Circle Stormwater: Chris will coordinate a meeting with CVRPC staff regarding stormwater issues on Bunker Circle.

Ambulance Contract: The Selectboard agreed to the current version of the contract. The Board was uncertain if the other parties had reviewed and agreed to the current version. This item could be added to the June 7th Special Meeting for approval if all other parties have agreed to the current version.

Software for Land Records: Chris moved to enter into a contract for the software and to authorize the Town Clerk to execute the contract. Motion passed unanimously.

Quotes for Backup Services: Chris moved to enter into a contract for the backup services and to authorize the Town Clerk to execute the contract. Motion passed unanimously. Quotes for a new laptop have not been received and will be acted upon at a future meeting.

Town Plan: The Planning Commission submitted a draft town plan. The Selectboard will set a date for a public hearing at a future meeting.

Possible Zoning Amendments by the Planning Commission: Jonathan and Bob explained a proposed zoning amendment to extend the Agricultural and Rural Residential District to be 750 feet from the road instead of the current 600 feet and to rezone any areas beyond the 750 feet to Forest and Conservation. After some discussions, the Selectboard recommended that the Planning Commission continue their efforts with this possible change.

Jonathan and Bob also discussed a proposed zoning amendment to regulate heliports. After some discussions, the Selectboard recommended that the Planning Commission continue their efforts with this possible change and to include other types of aviation landing.

Liebold Cattle: Chris updated the Selectboard regarding cattle escaping from the Liebold property due to broken and inadequate fencing. He said that the Selectboard would be receiving a written request from the abutting neighbors regarding the fence. Rich reported that he contacted the

Vermont Department of Agriculture staff regarding any Ag Department rules about fence maintenance. He was told that the Ag Department has no jurisdiction over fence maintenance.

Expenses, Permits & Payroll: Selectboard members read and signed reports for General Expenses and Payroll.

The meeting adjourned at 8:55 p.m.

Respectfully submitted,
Richard Baker, Selectboard Member

The foregoing is a true copy of the Minutes of the June 5, 2018 Selectboard Meeting.
A True Record. Attest, _____, Town Clerk
