

Marshfield Planning Commission Meeting Minutes

7:00 p.m. • Thursday, March 5, 2015 • Old School House Common

Planning Commission members present: Jon Groveman, Faeterri Silver, Michael Schumacher, Melissa Seifert, and Bob Light. Also present: Bobbi Brimblecombe and Barbara Burkhalter. The meeting was opened at 7:06 pm.

- 1. Changes to Agenda** - The Commission reviewed the agenda; moved item #4 to #2.
- 2. Plan for Amending Zoning Including Obtaining Word Version of Doc to Work Off**

The members discussed the subdivision user guide with Bobbi; they need to come up with an easy to read format that tells people how the process goes. Bobbi said she would rewrite it. The members would like to meet with Bobbi and the DRB to go over the form.

There was discussion about uploading the zoning revision document to Google Docs, so that the members can make edits using the same document. Jon will be in charge and one person at a time will work on it. Any copies that are printed out and submitted to the Selectboard will be marked with a footer, dated and saved as a .pdf.

Kim McKee from the Regional Planning Commission (RPC) would like to come to a meeting and learn more about the zoning revisions and offer assistance with the Village center zoning designation. The members will ask her for help with the zoning map.

3. Minutes and Reports

The members approved the minutes from the February 19, 2015 meeting. There were no Zoning Administrator, RPC, or Economic Development reports.

4. Urgent matters - Town Meeting Follow Up, New PC Members, Chair of PC, User Guide

Faeterri said the turnout at Town Meeting was very low and she summarized the comments in regards to the PC report for Melissa.

The only way Faeterri and Melissa would be able to switch terms is if Faeterri was to resign, which she does not want to do, so she will be finishing up her term

Jon said that if any member would like to be the chair of the commission for the coming year, that they should say so.

5. Wrap Up - Set Agenda for Next Meeting - The members will research other towns' zoning and look at their zoning maps online.

- Jon will check with Mr. Arisman to see when the DRB would be able to attend a PC meeting
- Barbara will upload the zoning document to OneDrive or Google docs and test formatting and track changes
- Michael will reply to the emails the PC has received
- Jon will create a map with the different layers (state forest/land, roads, houses, streams/wetlands, significant wildlife habitats, flood zones, etc.), print it out and email the members with the link

The meeting was adjourned at 9:06 p.m.

Respectfully submitted, Barbara Burkhalter