

Marshfield Planning Commission Meeting Minutes

7:00 p.m. • Thursday, February 19, 2015 • Old School House Common

Planning Commission members present: Jon Groveman, Faeterri Silver, Michael Schumacher, and Bob Light. Member absent: Melissa Seifert. Also present: Rich Phillips and Barbara Burkhalter. The meeting was opened at 7:00 pm.

1. **Review Agenda** - The Commission reviewed the agenda; moved "Review Minutes" to #2, added Public Comment as #3.
2. **Approve Minutes** - The members approved the minutes from the February 5, 2015 meeting
3. **Public Comment** - Rich Phillips asked the members if they would be interested in participating in a climate change brainstorming session with other committees and perhaps the Town of Plainfield. The Energy Committee has not been able to make as much progress with the weatherization project as they have wanted, so they would like to try to educate the townspeople about climate change.
4. **Zoning Regulations document and track changes** - Faeterri has organized Bob's list of proposed changes/cleanup
5. **Zoning Administrator's Report** - None
6. **Development Review Board Report** - None
7. **Central Vermont Regional Planning Commission (CVRPC)** - None
8. **Central Vermont Economic Development Corporation (CVEDC)** - Michael spoke briefly about a meeting he attended.
9. **Discuss Table at Town Meeting and Town Meeting Presentation**

The members would like to create a punchlist to show the townspeople the types of things they will be discussing regarding the zoning regulations. The members will encourage people to write their names and email addresses on the sign-up sheet to be notified of upcoming public forums.

10. **Survey Update** - The PC's email address, survey and other related documents have been posted on the Town's website: http://www.town.marshfield.vt.us/index.asp?SEC=C4283BAA-77B7-4D96-A84C-EAD00B7CEBC2&Type=B_BASIC.

11. Zoning Changes

The members need to look at the zoning maps of surrounding towns and come up with ideas for the most intelligent way to set up the zoning for the Town of Marshfield. The members need to look at a map of the Town of Marshfield with several different overlays (wetlands; deer wintering areas; contour lines, streams, etc.); they will work on this at the next meeting. The members need to identify anticipated growth areas.

12. Other Business

- A. Faeterri and Melissa would like to switch terms and Faeterri does not want to be reappointed to the Planning Commission
- B. The members created a schedule for future meetings
 1. Minutes, and ZA, DRB, RPC, and EDC reports: 20 minutes
 2. Urgent matters - 15 minutes
 3. Main item - 45 minutes
 4. Secondary items - 20 minutes
 5. Wrap up and set agenda for next meeting

13. Task Items

- A.** Documents/things needed for Town Meeting table: copy of the updated Subdivision Regulations, user guide, application, fee schedule, and checklist; the 2014 survey and summary of results; proposed changes to the zoning; copy of the current zoning map; suggestion box and email sign-up sheet
- B.** Jon to call Mike Caccavo and ask if the Planning Commission can have 5 minutes to speak at Town Meeting during the reports section.
- C.** Michael to prepare a presentation for Town Meeting and email to members before the meeting.
- D.** Members are to bring ideas of which map overlays are needed to the next meeting

The meeting was adjourned at 8:35 p.m.

Respectfully submitted, Barbara Burkhalter

Final, approved March 5, 2015