

BOARD of CIVIL AUTHORITY MEETING MINUTES

Tuesday, November 1, 2016, 6:00 p.m, Old Schoolhouse Common

Present: Selectboard members Chris Martin and Andy Perchlik; Town Clerk Bobbi Brimblecombe; Justices of the Peace Chris Bellamy, Lawrence Black, Mary Leahy, James Arisman, Jim Malloy

At 6:10 p.m. the meeting was called to order by Chair Chris Bellamy

Bobbi reviewed the rules for poll watchers and signs outside the polling place.

Bobbi explained the operation of the vote tabulator and the procedures to be used for counting write-in votes. She explained the options for handling ballots that can't be read by the tabulator. James Arisman moved to have 2 election workers transfer votes from ballots that the machine won't read, to new machine-readable ballots, and have another 2 election workers review the ballots before they are read. Jim Malloy seconded. 7 in favor, 1 against (Lawrence was opposed).

Bobbi asked the BCA to review the vote-by-phone procedures. She explained what the various notations on the checklist mean, and how to handle different situations that may come up. She reviewed the procedures for giving someone a provisional ballot.

Mary Leahy and James Arisman will be at the office at 3:00 p.m. on Monday to look at the absentee ballot envelopes and check voters off the entrance and exit checklists who have already voted.

Bobbi will begin setting up at 8:00 a.m. Chris Bellamy and Lawrence Black will be there to help.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the minutes of the Board of Civil Authority meeting held on November 1, 2016.

Attest, _____, Town Clerk
